



# Topic

Conversation  
for Advanced

Lesson 4  
Good and Bad  
Manners

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A man with short dark hair, wearing a light blue dress shirt and a dark tie, is pointing his right index finger directly at the camera. He has a serious, intense expression on his face, with his mouth slightly open as if speaking or shouting. The background is a plain, light-colored wall.

**“A man's manners are a mirror  
in which he shows his portrait.”**

How do manners define a person?

## Target Language

Introduce the learning goals to the student.

In this lesson, we will talk about

### manners:

- read a passage about good and bad manners;
- learn words and expressions about manners in the passage;
- share experiences about showing good manners.

#### Key words:

1. manners
2. well-mannered
3. ill-mannered
4. cheeky
5. attitude
6. possess

## Reading

Read the passage and pay attention to the key words.

By definition, **manners** refer to how a person acts and behaves in front of other people. We all have both good manners and bad manners, which naturally coexist within us. Basically, if you are a **well-mannered** person, you tend to be polite and respectful to others. You make people smile with your kind gestures. You may even be the reason they had a good start that day.

In contrast, if you are **ill-mannered**, you are considered rude and a bit **cheeky** with people around you. What is worse? You could be the reason for one's bad day.



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### *Comprehension Check:*

- 1. How is a well-mannered person different from an ill-mannered one?*
- 2. How do manners affect people around?*

## Reading

Read the passage and pay attention to the key words.

On the contrary, being well-mannered does not always mean having a good **attitude** and similarly, being ill-mannered does not always follow that one has a bad attitude. Sometimes it is the other way around because there is a thin line between manners and attitude. We may **possess** these qualities, but it is still our choice as to which of these two would define us as a person.



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*Comprehension Check:*

*3. What's the difference between manners and attitude?*

## Respond to Reading

Complete the following task.

Identify whether these behaviors show good manners or bad manners.

1. choosing one's words wisely

2. holding the door open for someone

3. respecting old people

4. being cheeky around people

5. using the words "Thank you"

6. crowding a person in front of you in a line

7. using foul language in public

### Being well-mannered

1. choosing one's words wisely

### Being ill-mannered

1. being cheeky around people

## Free Talk

Guess the personalities based on the given manners or behaviors.

### People's manners/ behaviors:

- abusing others in public
- knocking before entering a room
- interrupting people in their speech
- speaking with kindness and caution
- giving genuine compliments

### People's personalities:

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- What are some good manners that you always practice?
- Why are manners important?

## Summary

Make a summary of the topic you have learned today.

Manners refer to how we behave in front of other people. A well-mannered person is considered polite whereas an ill-mannered person is considered rude and cheeky. We possess both good and bad manners but it is our choice as to which of the two would define us.

☐ Please make a summary of the passage with the words, you have learned.

1. manners
2. well-mannered
3. ill-mannered
4. cheeky
5. attitude
6. possess

*Your opinion...*

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