

# Day 13

## Vocab Review

● **Fill in the blanks.**

1. What is the s\_\_\_\_s of my order?
2. Has Dr. Johnson a\_\_\_\_ted the management p\_\_\_\_tion?
3. You should co\_\_\_\_m the meeting time with Mr. Baker.
4. The monthly rent includes all u\_\_\_\_ies, with the exception of telephone charges.
5. You have to show respect for your colleagues, and by the same t\_\_\_\_n they have to respect you.

● **Select the best answer to complete the sentence.**

1. Could you ..... the radio down, please?  
(A) do (B) make (C) let (D) turn
2. The rise in sales was attributed ..... the advertising campaign.  
(A) out of (B) to (C) into (D) at
3. An outside auditor will visit the factory to determine whether acceptable air-quality standards are being .....  
(A) Observe (B) observing (C) observed (D) observation