

Day 36

Part 4 :PRACTICE QUESTION 1

I would like to be the first to congratulate Joan Livingstone on her promotion to head of the IT department. She has been working at Kerwell and Morrisons for 8 years and I have personally had the pleasure of working with her for the past 6 years. Joan has an excellent record at our company and everyone who knows her will agree she works hard and rarely takes extra holidays. She thoroughly deserves this promotion, and the management would like to present her with this silver photo frame as a gift to show our gratitude. I think everybody is excited about the changes she will introduce into the IT department.